



**Tony Evers, Governor**  
**Dawn Crim, Secretary**

January 24, 2022

Sandi Hazer, Clerk  
Town of Rush River, St. Croix County  
1829 30<sup>th</sup> Avenue  
Baldwin, WI 54002  
[sandihazer@gmail.com](mailto:sandihazer@gmail.com)

**VIA EMAIL**

Re: Town of Rush River, St. Croix County Jurisdiction Request for Uniform Dwelling Code (UDC) and  
Camping Units Permitting and Inspecting

Dear Sandi Hazer,

The Department has reviewed your most recent ordinance and I am pleased to inform you that your municipality has met all the requirements under the provisions of Wisconsin Administrative Code §§ SPS 320.06(1) and SPS 327.06(1) to exercise jurisdiction over construction and inspection of new one- and two-family dwellings and camping units.

Pursuant to Wis. Stat. §§ 101.65(1) (a) and (2m), § 101.651(2m), and §101.63(1), the Department delegates your municipality the primary responsibility to perform permitting and inspecting for all installations under Wis. Admin. Code §§ SPS 320.08(1) and SPS 327.09(1) to be constructed within the limits of your municipality.

As a condition of the delegation, you are required to comply with the following:

- Provide the Department with a certified copy of all adopted ordinances and subsequent amendments within 30 days of adoption by the municipality, and
- Maintain an approved method of enforcement as identified in Wis. Admin. Code § 320.06(1)(b).

Please note the following:

- Section 1 of Ordinance No. 2021-1028 specifies that the building inspector shall have the power and duty to oversee construction of dwellings and commercial buildings. At this time, your municipality does not have authority to inspect commercial buildings. This responsibility must be requested and granted from the Department.
- Section 2 of Ordinance No. 2021-1110 specifies that petitions for variance shall be handled by the municipality. Per [Wis. Admin. Code § SPS 320.19\(2\)](#), the municipality administering and enforcing this code shall submit all applications for variance to the Department, together with a municipal recommendation within 10 business days after receipt of the application. The Department will decide petitions for variance and notify the municipality.

If your municipality decides to relinquish jurisdiction, please follow the provisions of Wis. Admin. Code § SPS 320.06(1)(c)3 by providing the Department with a 30-day notice prior to the day upon which your municipality intends to relinquish jurisdiction.

I understand that REM Inspecting will be the method of enforcement and has the proper certification to do so.

Our UDC consultant for your area, Lenny Kanter, at (608) 261-6541, is available to assist in any questions or concerns your municipality may have with implementing UDC or camping unit permitting and inspecting services.

The Division of Industry Services looks forward to working with you.

Sincerely,

A handwritten signature in blue ink that reads 'Michael D. McNally Jr.'.

Michael D. McNally Jr.  
Section Chief, UDC Program

cc: Garry Krause, Bureau Director, Technical Services Bureau  
UDC Program Staff, Technical Services Bureau  
Daniel Kegley, REM Inspecting